

CONFIDENTIAL

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 FBIS-1371/88
 14 January 1988

MEMORANDUM FOR: SSA/DDA

FROM : [redacted] 25X1
 Chief, Administrative Support
 FBIS, DDS&T

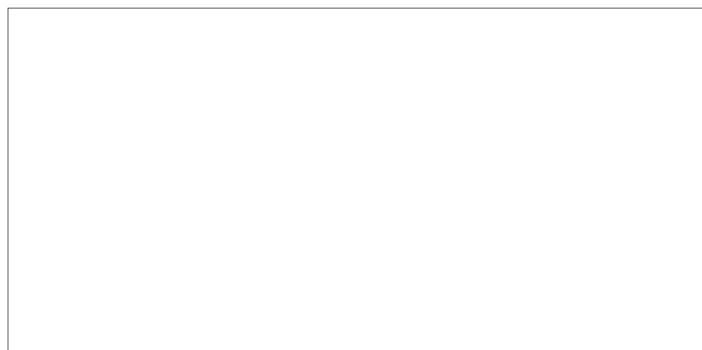
SUBJECT : Settlement of Debt Due the Agency- [redacted] Security 25X1
 Deposit

1. ACTION REQUESTED: In accordance with the provisions of [redacted] 25X1
 (a-e), approval is hereby requested to settle by write-off the sum of
 \$1,300.00 advanced to [redacted] 25X1

2. BACKGROUND: [redacted] was accepted into the Scholars in Residence
 Program at Harvard University for the school term beginning September 1987. 25X1
 [redacted] was authorized to travel to Cambridge, MA in July for 25X1
 familiarization and to secure suitable living quarters for the coming school
 term. He received an advance in the amount of \$2,000.00. [redacted] 25X1
 successfully located an apartment for which he paid the landlord, [redacted] 25X1
 [redacted], the sum of \$1,300.00 as a first month's rent and security deposit 25X1
 until his arrival on 1 September. However, due to a sudden and life
 threatening illness that required hospitalization and surgery, [redacted] was 25X1
 ordered by Agency physicians to cancel his participation in the Fall Scholars
 in Residence program. On 10 August, I contacted [redacted] 25X1
 behalf to explain the circumstances surrounding [redacted] illness and to 25X1
 request [redacted] to refund the security deposit. [redacted] explained 225X1
 that the purpose of the deposit was to hold the apartment off the market and
 that unless a suitable tenant could be found by 1 September a refund of the
 deposit would not be made. Subsequent conversations with [redacted] 25X1
 confirmed that the apartment was not rented and the deposit was lost.
 Therefore, it is the opinion of all concerned that the circumstances
 surrounding the loss of the security deposit were beyond [redacted] control 25X1
 and that he should not be held liable for the loss of the security deposit.
 Your approval for write-off of the subject amount is requested in accordance
 with the provisions outline in para 1.

3. Please contact me on green [redacted] if you have any questions regarding 25X1
 this matter.

25X1

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